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2015 MAY 22 PM 2: 05

DUBLIN VILLAGE OFFICE 300LEBANON AVENUE
COLCHESTER, CONNECTICUT 06415
(860) 537-5251
FAX (860) 537-5856

May 21, 2015

Gayle Furman
GAYLE FURMAN
TOWN CLERK
Minutes

The Colchester Housing Authority met on May 21, 2015 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, Denise Salmoiraghi, Treasurer, and Lou DelPivo, Tenant Commissioner. Rosemary Coyle was not present. The meeting was called to order at 7:10 PM.

The Secretary's minutes for April were reviewed; a motion was made by Lou and seconded by Denise to accept the minutes as submitted.

A motion was made by Lou and seconded by Denise to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

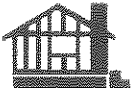
PUBLIC COMMENT-none

ADDITIONS TO THE AGENDA-none

COMMUNICATIONS

- 4.28 Rob and Lou met with attorney John Zaccaro about the eviction of a Dublin resident
- 4.29 Received an email from attorney Zaccaro—NTQ to be served on 5.11 with an end date of 5.29
- 5.15 Received a call from attorney Zaccaro—NTQ served on 5.19 by Yona Gregory housing specialist
- 5.1 Received a call from the Dublin resident that is being evicted; trying to find an apartment in June. Rob said that if she could provide proof she has a lease elsewhere he would stop the eviction process.
- 5.6 Received an email from 64 Solar requesting a meeting at Ponemah, replied that the 12th would be good—still awaiting a reply
- 5.7 Rob met with Jim Del Vecchio of Security First Insurance through Paychex for a quote on Workers Comp. He may be able to save us up to \$3,000
- 5.15 Received a message from our current insurance provider—he is shopping our comp around...
- 5.8 Sent management plan and rent roles to DOH and CHFA
- 5.18 Received approval of management plan
- 5.12 Rob contacted Steven Brown of HRP on Larry Wagner's recommendation for a quote on getting a Phase I environmental study. They have a set rate of \$2,500 for public housing plus \$350 if a title lien search is needed. Rob also left a message with Peter





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Argiros architect asking if he has a quote for drawing up the bathroom remodel and pavement replacement yet.

-5.12 Rob called the insurance company about the ightneing damage done on 4.21; repairs completed on 5.12

REPORT OF EXECUTIVE DIRECTOR

-Three Dublin residents remain at Harrington Court and one is at Apple Rehab
-We currently have 69 qualified applicants on our waiting list. Our annual update will be done in July and August.

-Paul from American alarm has completed repairs to the Dublin alarm system. He will soon be replacing more of the underground wiring at Ponemah that is causing system faults.

REPORT OF TENANT COMMISSIONER

-Lou reported that "The tomatoes are growing well..."

UNFINISHED BUSINESS-*none*

NEW BUSINESS

-Establish a benefits package for Brian. Health and dental at an 80/20 cost share would be an annual cost of \$4,773 for CHA. Looking into 401K options

-Phase I environmental assessment. A motion was made by Marion and seconded by Denise to move forward with the environmental assessment so we can be eligible for grant funding. The motion passed unanimously.

The meeting was adjourned at 7:59

Respectfully Yours, *Todd Vachon*

Todd Vachon
Secretary

CC: Janet LaBella – Chairperson
Commissioners
Rob Gustafson, Executive Director
Rosemary Coyle, Selectwoman
Town Clerk

